

ALEXANDRIA TOWNSHIP COMMITTEE
2019 Re- Organization Meeting
AGENDA
January 2, 2019

This meeting was advertised in the Hunterdon County Democrat and notice posted in the Alexandria Township Municipal Offices as required by the Open Public Meetings Act.

Called to order by Twp. Administrator/Municipal Clerk Michele Bobrowski at ____ PM.

ROLL CALL: Committeewoman Garay, Committeeman Pfefferle, Committeeman Kiernan, Twp. Engineer Decker and Twp. Attorney Dragan

FLAG SALUTE:

- Municipal Clerk to administer the Oath of Office to Committeeman Pfefferle for a 3-year term
- Municipal Clerk calls for a nomination for Mayor
- Mayor makes the following appointments:
 - Deputy Mayor
 - Personnel Appointments for each Committee Member

SELF- INSURANCE FUND COMMISSIONER

Michele Bobrowski.....1 year term

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Michele Bobrowski1 year term

DOG WARDEN

St. Herbert's, by contract

BOARD OF HEALTH

Consisting of 2 Committeeman; Mayor and the Tax Assessor and Physician

Motion to approve appointments

DESIGNATE OFFICIAL NEWSPAPER

Hunterdon County Democrat
Star Ledger – Alternate Daily
Courier News –Alternate Daily
Express Times-Alternate Daily
Trenton Times-Alternate Daily

SET DATE AND TIME FOR 2019 TOWNSHIP COMMITTEE MEETINGS

Second Wednesday of each month at 7:35 PM

Fourth Wednesday of each month for a Work Shop Meeting from 6:00 PM to 8:00 PM

BANKS FOR DEPOSITORIES

Fulton Bank

Bank of America

TD Bank

PNC Bank

Riegel Federal Credit Union

Northfield Bank

Investors Bank

LOCATION FOR POSTING NOTICES

Alexandria Township Municipal Office and Official Township website:

www.alexandriagov.nj

Motion to approve above

ANNUAL RESOLUTIONS

- Resolution 2019-001 Open Public Meetings Act *
- Resolution 2019-002 Official Newspaper *
- Resolution 2019-003 Notice of Meeting *
- Resolution 2019-004 Social Security Agent *
- Resolution 2019-005 Assessment Search Agent *
- Resolution 2019-006 Tax Collector's Refund Policy *
- Resolution 2019-007 Interest Rates on Delinquent Taxes *
- Resolution 2019-008 Grace Period for Taxes *
- Resolution 2019-009 Filing of Appeals *
- Resolution 2019-010 Cash Management Plan *
- Resolution 2019-011 Drug Free Work Place *
- Resolution 2019-012 Civil Rights Policy *

**Consent Agenda*

All items listed with an asterisk "" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

.....

INSURANCE

Resolution 2019-013 Appointment of Fund Commissioner

Resolution 2019-014 Appointment of Risk Management Consultant

Motion to approve above Resolutions

APPOINTMENT OF PROFESSIONALS

Resolution 2019-015-Authorizing Contracts for Professionals for 2019

Resolution 2019-016-Appointment of Twp. Planner David Banisch

Resolution 2019-017-Appointment of Twp. Engineer Tom Decker

Resolution 2019-019-Appointment of Twp. Attorney Sharon Dragan, Esq.

Resolution 2019-020-Appointment of Tax Attorney Martin Allen, Esq.

Resolution 2019-021-Appointment of Auditor Robert Swisher for 2018 Audit

Resolution 2019-022-Appointment of Special Counsel for COAH Jon Drill, Esq.

Resolution 2019-023-Appointment of LSRP Robert Schwarzkopf

Resolution 2019-024-Appointment of Labor Attorney Matthew Giacobbe, Esq.

Resolution 2019-025-Appointment of Special Litigation Counsel for Delaware River
Tubing Joseph Tauriello, Esq.

Resolution 2019-034 Appointment of Special Counsel for the Penn East Pipeline Tim
Duggan, Esq.

ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE

Resolution 2019-026-Appointment of Township Administrator Michele Bobrowski

Resolution 2019-027-Appointment of Zoning Officer Michael Mullin

Resolution 2019-028-Appointment of Municipal Prosecutor Erik Peterson

Resolution 2019-029-Appointment of Public Defender Scott Wilhem

Resolution 2019-030-Appointment of Jennifer Houck as Deputy Registrar

Resolution 2019-031-Appointment of Fire Marshall Mike Giannone

Resolution 2019-032-Re-Appointment of Kris Boxwell as Tax Collector

Resolution 2019-033-Appointment of Office of Emergency Management Coordinator
Dale Harding

Resolution 2019-035-Appointment of Alternate Municipal Prosecutor Carl Taylor

Resolution 2019-036-Certifying Public Officer Michele Bobrowski

Resolution 2019-037-Appointment of Jennifer Houck as Office Assistant

ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE

PLEASE NOTE:

An Electronic Copy of the Employee Manual will be sent to all appointees. Within 60 days appointees must sign the receipt page and return to Clerk as well as attend a Sexual Harassment/Ethics Seminar sponsored by Statewide Insurance Company at a date to be determined. The Municipal Clerk will notify all employees and appointees of seminar date.

Open Space Advisory Committee-1 Year Appointment

Floyd Evans
Gabe Sipos
Thomas Hlasney
Evan Madlinger

Perc Test Witness-1 Year Appointment

Sonya Sellers
Harry Fuerstenberger

Representative to Joint Municipal Court-1 Year Appointment

Jim Kiernan
Chris Pfefferle-Alternate

Environmental Commission-3 Year Appointment

Adrienne Crombie

Emergency Management Coordinator-3 Year Appointment

Dale Harding

Land Use-1 Year Appointment

Michelle Garay-Mayor
R. Christian Pfefferle-Township Committee
Jim Kiernan-Mayor's Designee
Michael Giannone-Class 2

2019 Temporary Budget

Resolution 2019-018-Temporary Budget

Motion to approve Temporary Budget for 2019

ANNOUNCEMENTS

The Alexandria **Board of Health** will *re-organize* at 7:15 PM, Wednesday, January 2, 2019 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. The regular monthly meeting will begin at 7:35 PM on January 9, 2019.

The Alexandria **Agriculture/Open Space Committee** will *re-organize* at 7:15 PM, Wednesday, January 9, 2018 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will begin at 7:00 PM on January 9, 2019.

The Alexandria **Land Use** will *re-organize* at 7:30 PM, Thursday, January 17, 2019 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will follow immediately after.

The Alexandria **Environmental Commission** will *re-organize* at 7:30 PM, Tuesday, January 22, 2019 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Park and Recreation Commission** will *re-organize* at 7:30 PM, Tuesday, January 8, 2019 at the Alexandria Municipal Offices, 242 Little York Mt. Pleasant Road, Milford, New Jersey. Their regular monthly meeting will follow immediately thereafter.

COMMENTS FROM THE FLOOR: *Limited due to time constraints*

MOTION TO ADJOURN

Meeting Adjourned at _____PM.